

May 13, 2024

**Via E-mail**

Northern Illinois Municipal Power Agency  
Board of Directors

To the NIMPA Board of Directors:

Thank you for the opportunity to propose to perform additional services for the Northern Illinois Municipal Power Agency (NIMPA). Avant is pleased to present this proposal to the NIMPA Board.

Avant Supports NIMPA's Success

Avant has provided services to NIMPA for more than eight years. The operating, financial, and advisory services delivered by Avant to NIMPA have supported the Agency's successes and efficient operations. Avant seeks to contribute to NIMPA's continued success in the years to come.

Avant Understands NIMPA's Unique Administrative Challenges

We understand that the NIMPA Board faces some unique challenges, including:

- No two Board members can communicate on NIMPA matters because it would constitute a quorum of the Board.
- The NIMPA President role is currently requiring a substantial time commitment.

One of the proposed scope items is to serve as the main point of contact for both NIMPA Board members and the public for non-policy NIMPA questions. This would support efficient communication on routine NIMPA matters while ensuring that policy questions would appropriately remain before the NIMPA Board.

By providing additional services to the Agency, Avant would improve future Board transitions by reducing the time commitment required to be NIMPA President.

Proposed Scope of Services

Avant proposes to provide the following additional services to NIMPA:

- Be the main point of contact for Board members and public for non-policy-related NIMPA-related questions
- Manage Administrative Assistant and initial review of meeting minutes
- Manage lobbyist and attend PSGC External Affairs meetings; summarize for Board
- With lobbyist, prepare NIMPA President for legislator and committee meetings
- Prepare initial draft of NIMPA agendas, with the President retaining final approval
- Manage Zoom system for NIMPA online meetings (recording meetings and sending files to Administrative Assistant for preparation of minutes)
- Prepare draft annual Board meeting calendar
- Manage contractor completing NIMPA's annual retail rate comparison study
- Manage director's and officer's insurance renewal

Page 2

- Coordinate Agency tours of PSGC
- Represent NIMPA on additional carbon capture work/meetings; summarize for the Board

Existing Qualified and Skilled Team would Provide Services

We propose to have the same qualified and skilled team currently serving NIMPA perform this additional scope of services. David Niles would be the main contact and primary resource, supported by Joe Fulliero and Noah Hansen. Annie Heironimus, a Program Coordinator with Avant since 2016 who maintains NIMPA's website, would provide administrative support.

Propose Time and Materials Contract with Not to Exceed Amount for Most Services

Avant proposes a time and materials contract with an annual not to exceed amount of \$85,000 for all services outlined above except for carbon capture. This is the same structure for the other scopes of services provided by Avant to NIMPA. The annual fee would be adjusted for inflation using the CPI-U, similar to Avant's other service schedules.

We propose that carbon capture services be provided on a time and materials basis, as the scope and extent of such services are not known and could vary.

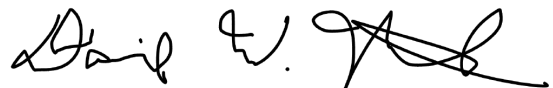
We propose to add this scope of work as an additional service schedule to the Master Services Agreement with a proposed term through December 31, 2027. This would be the same term as Avant's other service schedules with NIMPA.

Avant Is Flexible on Timing

Avant understands that the NIMPA President is currently providing the scope proposed above. We are flexible on the timing of when these services begin to support a smooth and logical transition for NIMPA.

Avant is eager to continue supporting NIMPA's success in the future. We look forward to discussing this proposal at the May 16 Board Meeting. If you have any questions prior to the meeting, please do not hesitate to contact me at (612) 252-6531 or [david.niles@avantenergy.com](mailto:david.niles@avantenergy.com). Thank you again for the opportunity to continue providing services to NIMPA.

Very truly yours,  
**Avant Energy, Inc.**



David W. Niles  
Senior Vice President